

LIBERTY CITY WATER SUPPLY CORPORATION  
6144 GATEWAY CENTER #349  
KILGORE, TEXAS 75662

INACTIVE SERVICE REQUEST

I hereby request that my account (#\_\_\_\_\_) be locked and placed on inactive status. I understand that I will be charged a disconnect fee to lock the service and that there will be a monthly Inactive Service Charge applied to my bill each month. This charge must be paid each month and late charges will apply. If payments are not made in a timely manner the membership can be at risk for loss.

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Physical Location: \_\_\_\_\_

\_\_\_\_\_  
Member Signature/Authorized Representative

*Inactive Service Charge - A monthly fee charged for a member requested suspension of service. The service must be locked/plugged preventing water usage. The membership must be active and the account kept current. This service is provided at the property owner's request for a location that is vacant and/or awaiting occupancy.*

SERVICE ACTIVATION REQUEST

I hereby request that my account (#\_\_\_\_\_) be unlocked and placed on active status.

Date: \_\_\_\_\_ Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Physical Location: \_\_\_\_\_

\_\_\_\_\_  
Member Signature/Authorized Representative